

University Honors Capstone & Completion-related Deadlines

Deadline	Type of Deadline	Assignment or Event
Week 1- Thursday*	Suggested	Near final draft of capstone completed
Week 1 - Friday* always check for updated dates/info at http://ssp.ucr.edu/symposium/	If Needed	Deadline to submit your proposal to present your capstone or other project at the UCR Undergraduate Research Symposium (most relevant to those turning in their capstone in Spring 2017, but also open to anyone wishing to present any research/project). Student Success Programs (SSP) oversees this event, not University Honors.
Week 2 - Friday*	If Needed	If you do not have a venue to present your capstone, you may present in one of the Honors rooms (as rooms are available). Requests to present in Honors must be submitted by this deadline to your designated Honors counselor.
Weeks 3-4* (various dates available - check engagement e-mail)	If Needed	Attend a University Honors Ambassador Workshop on how to format your capstone
Week 5* always check for updated dates/info at http://ssp.ucr.edu/symposium/	If Needed	Undergraduate Research Symposium at UCR (possible venue to give required oral presentation of capstone) Student Success Programs (SSP) oversees this event, not University Honors.
Week 5 - Thursday*	If Needed	Submit Capstone to your designated Honors counselors for final formatting review of your capstone. If submitted for checking of format after this time, we cannot guarantee feedback by the deadline date/time the capstone is due.
Week 5 - Thursday @ noon*	Required	Honors Capstone Presentation deadline (oral presentation completed and proof e-mailed to your Counselor)
Week 6 - Thursday @ noon*	Required	Capstone Deadline (hard & electronic copy submitted to your Honors Counselor)
Week 10 - June 6, 2017	Suggested	University Honors Achievement Ceremony (celebrating capstone & Honors completion)
*These items are only relevant to those who plan to turn in their capstone Spring 2017		
Week 2 - Friday @ noon**	Required	Honors Continuation Form due (updates on where you are in your capstone process will be included in this form, regardless of when you are turning in your capstone)
Week 6 - Friday **	If Needed	Submit paperwork to request HNPG195H or HNPG197H if you would like to receive units for your research in Summer or Fall 2017 (this counts for up to 4 units of Honors elective units if needed - speak to your designated Honors counselor if interested in this option) This would only be an option for those students who will be part-time or full-time students in the summer and/or fall 2017.
Week 8 - Friday**	If Needed	Last week for any optional 1:1 meetings with your Honors Counselor for Spring quarter (you can also e-mail your designated Honors counselor directly to meet with them beyond week 8 if it is urgent).
**These items are relevant to all students completing their capstone in the 2017 academic year, up to and including summer 2017 (early finish 3rd, 4th, 5th yr students)		

SPRING QUARTER

- Regardless of when you turn in your capstone, 3 components are due to your designated Honors Counselor in the quarter you turn in your capstone:
- (1) Your completed capstone project as a hard copy printed in accordance with University Honors formatting guidelines
 - (2) Your completed capstone project as an electronic copy (pdf or word doc)
 - (3) Proof that you have completed an oral presentation of some kind (e.g., your name in a conference program booklet, verification e-mail of your presentation, etc.)