

## STUDENT PETITION KEY

The following concerns are eligible reasons to petition Honors requirement(s) if it appears in the table for that particular requirement. If any of the following applies to you for a particular Honors requirement, contact your Honors counselor to discuss and receive the petition link. Submitting a petition does not necessarily mean it will be approved. Decisions will be e-mailed within 1-2 weeks of your submission.

Eligible Petition Reason	Proof To Upload to Petition
(1) <b>Hardship:</b> If you are experiencing hardship of any kind (mental health, injury, illness, disability, family emergency, leave of absence, etc.) you may petition only for the options indicated.	It is <b>not required</b> to upload documentation as it relates to your hardship, however, you may do so if you feel comfortable doing so. However, the more detail you provide, the more helpful it will be.
(2) <b>Graduating Late:</b> If you are graduating later than the Spring quarter of your 4th year, you may petition only for the options indicated.	It is <b>required</b> to upload proof from your academic advisor confirming that you will be graduating late and the quarter in which you will be graduating. This proof can be an e-mail sent to you or a note that your advisor inputs into your Banner profile. If the advisor uploads a note, please indicate in your petition that the note is on your profile and you do not need to upload an e-mail.
(3) <b>Graduating Early:</b> If you are graduating earlier than the Spring quarter of your 4th year, you may petition only for the options indicated.	The same proof as <b>required</b> in "Graduating Late" applies here as it relates to graduating early.
(4) <b>Scheduling Conflict:</b> <i>If you have a scheduling conflict for any of the following reasons, you may petition only for the options indicated. Please note that for some courses you will need to still enroll in the discussion section for that course.</i> (a) <b>Major Course Conflict:</b> If you have a conflict with an honors requirement, you may petition only if you cannot take the major course in any other quarter, time slot, or year. (b) <b>Athletic Schedule Conflict:</b> If you have an official UCR athletic schedule that conflicts with an Honors requirement you may petition. (c) <b>Unit Cap Conflict:</b> If you cannot enroll in an Honors course requirement because you are unable to raise your unit cap to accommodate the Honors course, and you cannot drop any of your other courses (as you must take them in that quarter, time, and year), you may petition.	(a) <b>Major Course Conflict:</b> It is <b>required</b> to provide proof from your advisor confirming that you cannot take the major course that conflicts w/the Honors requirement in any other quarter, time slot, or year. This proof can be an e-mail sent to you or a note that your advisor inputs into your Banner profile. If the advisor uploads a note, please indicate in your petition that the note is on your profile and you do not need to upload an e-mail. (b) <b>Athletic Schedule:</b> It is <b>required</b> to upload proof of conflict with your athletic schedule and the Honors lecture schedule in the petition. (c) <b>Unit Cap Conflict:</b> It is <b>required</b> to provide proof from your advisor confirming that you cannot take any of the courses you are taking that conflicts w/the Honors requirement in any other quarter, time slot, or year <b>and</b> that your unit cap cannot be lifted. The type of proof is the same as that required for a "Major Course Conflict," with the additional note that your unit cap cannot be lifted.
(5) <b>Study Abroad/Experiential Opportunities (UCDC, UC Sacramento, etc.):</b> If you have an abroad/experiential opportunity that conflicts with an Honors requirement, you may petition only for the options indicated.	It is <b>required</b> that you upload proof (whether an e-mail or scanned letter) that indicates you have been accepted to an abroad/experiential opportunity in the quarter of the requirement.

### Honors Elective Automatic Substitutions and Contract Courses

#### Automatic Substitutions:

There are many ways to fulfill the Honors elective 8-unit requirement (only required for students who began Honors as 1st or 2nd year students). All of the following **do not** require a petition and are automatically counted towards the 8 units once you enroll in, complete, and pass the course(s). You can complete any of the options in any combination to reach the 8 unit requirement.

- (1) Up to 8 units of any experiential coursework (UCDC, UCCS, EAP, other abroad opportunities, internships for credit, etc.)
- (2) Up to 8 units of any graduate coursework
- (3) HASS 100 Leadership Pathway course (5 units)
- (4) HNPG02B/02C - optional honors courses that you can take for elective credit (they are 1 unit apiece, or 2 units total).
- (5) Prior to Fall 2018, if you took BIOL05A (4units) and/or BIOL020 (2 units), you may receive up to 6 units of elective credit. From Fall 2018 on, these courses do not count for elective credit.
- (6) Prior to Fall 2018, you could take up to 8 units of HNPG195H/197H, BCOE Senior Design courses, and/or any 190 level course (these are usually courses in your major that count for research units) to count for elective credit. From Fall 2018 on, these courses do not count for elective credit.

**Honors Contract Course:** You can take up to 8 units of honors electives if you enter into an Honors contract for any upper division course(s). This does not require a petition. You would need to fill out the requisite paperwork w/the faculty teaching that course, and if he/she is open to providing Honors credit, would enter into an Honors contract with you (instructions provided on the form). The Honors Faculty Director needs to approve this option before you receive Honors elective credit for the course.

#### Additional Notes:

(1) **Completed the Equivalent (only applicable to RLST/HIST):** If a student completes the Honors religious studies or world history requirement via AP, IB or community college credit **prior** to matriculating at UCR, you may be eligible to waive this requirement. This does not require a petition, but you will be notified if you have already fulfilled this requirement. Additionally, Banner will not allow you to enroll in the course as it will duplicate credit. Please note that if you fulfill this requirement after matriculation into UCR but prior to when the RLST and/or HIST req for Honors is offered, you may be discontinued.

(2) **Capstone Deadline:** All capstones are due at noon on Thursday of Week 6 of the quarter you graduate. If you cannot turn in your capstone by the deadline, please contact your Honors counselor. Those using their BCOE Senior Design as a capstone may turn it in by Week 10 of the quarter they graduate. Additional information about deadlines and the capstone can be found in the Honors Capstone Faculty-Mentor Handbook (with student notes).